

<b>Document Name &amp; No.</b>	BMU Research Publication Policy
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## BAQAI MEDICAL UNIVERSITY

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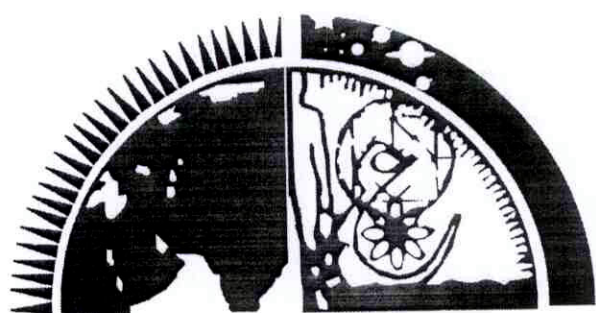
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**BAQAI MEDICAL UNIVERSITY**

**RESEARCH PUBLICATION  
POLICY**

**Version 1**

**2023**



**Baqai Medical University**

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## CONTENTS

<b>S. No.</b>	<b>Content</b>	<b>Page No.</b>
1.	Introduction	3
2.	Objective	3
3.	Scope	3
4.	Date of Implementation	3
5.	Authorshop	3
6.	Order of Authorship	4
7.	Plagiarism	4
8.	Administrative Procedure	5
9.	Funding	5
10.	Acknowledgment	6
11.	Conflict of Interest	6

## **1. Introduction**

- 1.1 Research publications in Universities are an essential tool for the dissemination of knowledge. Therefore, the academic mission of the Baqai Medical University is to create an environment that promotes the free exchange of ideas and facilitates for dissemination of knowledge.
- 1.2 The Publication Policy will provide guidance regarding terms and conditions related to research activities and agreements.
- 1.3 Care shall be taken in premature publication as it may adversely affect the patent, copyright, or proprietary interests of the authors.

## **2. Objective**

The primary aims and objectives of this policy are:

- 2.1 To contribute to the advancement of knowledge and to promote the use of current research information and contribute to the institutional repository containing bibliographic records and full-text publications.
- 2.2 To ensure ethical values in writing the research paper and to protect the interests of the University and ensure that the University receives appropriate credit for its publications.

## **3. Scope**

This policy shall apply to all published research outputs created by employees of the Baqai Medical University during their employment where publication is an essential requirement requirement for postgraduate research, but not limited to to submission of Doctoral and Master research theses.

## **4. Date of Implementation**

This policy shall come into force from January 1, 2023.

## **5. Authorship**

An author is generally considered an individual who has conceived a project proposal, executed, interpreted the data, and made substantial

intellectual contributions to a scientific investigation. Since there is usually more than one author, they are designated as Lead Author(s) and Co-authors.

## **5.1 Lead Author: Responsibilities and Function**

- 5.1.1 The lead / corresponding author shall be responsible for the manuscript.
- 5.1.2 The lead author may or may not be the corresponding author. If the corresponding author differs from the lead author, an asterisk mark should be added on the corresponding author's name in the paper.
- 5.1.3 The lead author(s) is/are responsible for including co-authors who meet the criteria of active participation in the execution of the research program.
- 5.1.4 The lead author(s) is/are responsible for the integrity and accuracy of data and its reasonable interpretation.

## **5.2 Co-author: Responsibilities and Function**

- 5.2.1 All Co-authors selected by the Lead author must be committed and fully involved in the research project.
- 5.2.2 All Co-authors must give their consent to the Lead author.
- 5.2.3 The co-authors shall be responsible for the content of all appropriate portions of the manuscript, including the ethics and integrity of any applicable research.
- 5.2.4 The lead author must keep a record of the consent of co-authors, contributions, and progress made by them.

## **6. Order of Authorship**

The Lead author shall decide the order of authorship in a research paper. The following are the standard practices:

## **7. Plagiarism**

- 7.1 The authors must ensure that the work embodied in the research paper is entirely original and they have neither

copied nor made any false claim. If the authors have referred to any work done by others, it must be appropriately cited or quoted.

- 7.2 The plagiarism policy of BMU and HEC should be followed strictly.

## **8. Procedure**

- 8.1 All research proposals culminating to a research publication shall be routed through the Institutional Framework.
- 8.2 A copy of the published research paper must be submitted to ORIC (Office of Research, Innovation, and Research), Baqai Medical University.
- 8.3 Similarly, filing of Patents as a result of successful research shall be submitted through ORIC.

## **9. Funding**

The university may provide funds for publication the details of which are as under:

- 9.1 The university will provide partial support if a publication is accepted in a 'W' or 'X' or 'Y' category HEC-recognized journal or impact factor journal which has a publication fee (other than open access).
- 9.2 The lead/corresponding author may contact Director ORIC through the Registrar, BMU, for consideration of the publication fee's support after the competent authority's approval.
- 9.3 The university may reject or approve financial support up to 50% of the publication fee that should NOT exceed USD 500/- (whichever is the lowest to be decided by the Competent Authority).
- 9.4 A publication in any JCR, PMDC / PMC, or any non-impact factor HEC-recognized journal may also be considered for support up to 50% of the cost not exceeding Rs. 10,000/-.

- 9.4 The recognition and category of the journal can be checked from the HEC Journal Recognition System (HJRS) at: <https://hjrs.hec.gov.pk/> or through Journal Citation Report (JCR) published by Thomson Reuters.
- 9.5 Any journal claiming to have an Impact Factor or universal Impact Factor that is not on the JCR or HEC shall be considered fake or dubious. It is, therefore, the responsibility of the lead/corresponding author to ensure the authenticity of journal to which they are submitting an article for publication.
- 9.6 In the case of a local or international patent, the filing fee will be borne by the university, provided that all documentation and filing have been done through ORIC and as per the BMU Policy on Intellectual Property Right BMU holds the patent rights.
- 9.7 The university reserves the right to refuse / reject the payment of any publication without assigning any reason.

## **10. Acknowledgment**

All support provided for research by sponsoring agencies must be appropriately acknowledged. The support can be in the form of funds, laboratory and instrumental facilities, library, or any other facility.

It is the sole responsibility of the lead/corresponding author to make sure that the name of BMU is cited correctly in a proper manner including all affiliated institutions.

## **11. Conflict of Interest**

Any issue arising from any dispute shall be resolved according to the Baqai Medical University conflict of interest and conflict of commitment policies.